

## **IC 4-23-20**

### **Chapter 20. Indiana Occupational Information Coordinating Committee**

#### **IC 4-23-20-1**

##### **"Committee" defined**

Sec. 1. As used in this chapter, "committee" refers to the Indiana occupational information coordinating committee.

*As added by P.L.34-1985, SEC.1.*

#### **IC 4-23-20-2**

##### **Establishment; purpose**

Sec. 2. There is established the Indiana occupational information coordinating committee to develop, maintain, and operate a comprehensive occupational information system that will meet the common needs for the planning for, and the operation of, programs of employment, training, vocational education, vocational rehabilitation, and economic development agencies.

*As added by P.L.34-1985, SEC.1.*

#### **IC 4-23-20-3**

##### **Membership**

Sec. 3. The committee consists of at least six (6) members appointed by the governor and must include representatives of the following:

- (1) The department of commerce.
- (2) The department of workforce development.
- (3) The division of disability, aging, and rehabilitative services.
- (4) The commission on vocational and technical education of the department of workforce development.
- (5) The state human resource investment council.
- (6) The department of education.

*As added by P.L.34-1985, SEC.1. Amended by P.L.217-1987, SEC.24; P.L.18-1987, SEC.7; P.L.2-1992, SEC.40; P.L.4-1993, SEC.4; P.L.5-1993, SEC.15; P.L.38-1993, SEC.1; P.L.1-1994, SEC.12; P.L.21-1995, SEC.9.*

#### **IC 4-23-20-4**

##### **Officers**

Sec. 4. The committee shall each year designate:

- (1) one (1) of its members to serve as the chairman of the committee;
- (2) one (1) member to serve as vice chairman who shall act as chairman in the absence of the chairman if the chairman is unable to act; and
- (3) one (1) member to serve as secretary who shall maintain records of the proceedings of the committee.

*As added by P.L.34-1985, SEC.1.*

#### **IC 4-23-20-5**

##### **Office facilities, supplies, and equipment; meetings; notice**

Sec. 5. (a) Appropriate office facilities, supplies, and equipment shall be provided for the committee and its employees by the Indiana employment security division.

(b) The committee shall meet in regular session at least quarterly and, in addition, shall hold special meetings at the call of its chairman.

(c) Members must receive written notice of the time, place, and proposed agenda of all meetings.

(d) All meetings are open to the public except for executive sessions as provided by law. A public record of all regular and special meetings shall be maintained by the committee.

*As added by P.L.34-1985, SEC.1.*

#### **IC 4-23-20-6**

##### **Compensation**

Sec. 6. All members of the committee shall serve without additional compensation.

*As added by P.L.34-1985, SEC.1.*

#### **IC 4-23-20-7**

##### **Duties of committee**

Sec. 7. The committee shall perform the following duties:

(1) Develop and implement a comprehensive cost effective labor market and occupational supply and demand information system that will satisfy the needs of state and local employment, training, vocational education, vocational rehabilitation, and economic development agencies and, to the extent possible, establish standardized contents, definitions, and methods as related to the collection of occupational data and the projection of occupational needs.

(2) Integrate research and related developmental activities in the area of occupational and economic information, including the consolidation of available administrative data and surveys to reduce duplication of recordkeeping of state and local agencies and to maximize the effective use of available resources. This integration must include secondary and postsecondary educational institutions.

(3) Standardize available federal and state multiagency administrative records and direct survey data sources to produce an employment and economic analysis with a published set of projections for Indiana and designated areas within Indiana that, at a minimum, includes:

(A) identification of geographic and occupational areas of potential growth and decline; and

(B) an assessment of the potential impact of this growth or decline on individuals, industries, and communities, including occupational supply and demand characteristics data.

(4) Serve as a resource for producers and users to facilitate improvement and creation of additional data as needed.

(5) Discourage surveys of employers for labor market information except as encouraged and approved by review from the committee.

- (6) Recommend to the governor legislative and executive initiatives designed to increase the utility of the comprehensive labor market and occupational supply and demand information system to ensure an effective coordination of employment, training, vocational education, vocational rehabilitation, and economic development programs.

*As added by P.L.34-1985, SEC.1.*

## **IC 4-23-20-8**

### **Powers of committee**

Sec. 8. The committee may exercise the following powers:

- (1) Employ an executive director and clerical and other employees necessary to carry out its duties under this chapter. The salaries of the director and other employees shall be established by the state budget agency subject to the approval of the governor.
- (2) Request any governmental entity (such as any board, commission, agency, institution, or department of state or local government) and any private agency that has an interest in employment, training, vocational education, vocational rehabilitation, or economic development to attend and participate in any meetings of the committee that the committee considers beneficial and necessary to achieve its duties under this chapter.
- (3) Adopt rules under IC 4-22-2 that are consistent with this chapter as it considers necessary.
- (4) Hold public hearings.
- (5) Enter into contracts, within the limit of available funds, with individuals, organizations, and institutions for services furthering the objectives of the committee's programs.
- (6) Enter into contracts, within the limit of available funds, with local and regional not-for-profit corporations or associations for cooperative endeavors furthering the objectives of the committee's programs.
- (7) Accept gifts, contributions, and bequests of funds from individuals, foundations, corporations, limited liability companies, and other organizations or institutions.
- (8) Apply for, receive, and disburse any funds available from the state or federal government in furtherance of the objectives of this chapter and enter into any agreements that may be required by the state or federal government as a condition of obtaining those funds.
- (9) Make and sign any agreements and perform any acts that may be necessary to carry out its purposes and duties.

*As added by P.L.34-1985, SEC.1. Amended by P.L.8-1993, SEC.33.*